

Here's how to calculate your monthly payment . . .

Please note: This worksheet uses annual figures. Your charges and credits will be disbursed in approximately two equal amounts each semester.

1) ANNUAL EXPENSES

	Rooks	New Civilians	Returning	Commuter
Tuition	\$28,618	\$28,618	\$28,618	\$28,618
Room & Board	10,454	10,454	10,454	0
Technology Fee	732	732	732	732
Student Act. Fee	354	354	354	354
Cadet Uniform Fee	1,862	0	0 *	0
Security Deposit Charge	200	200	0	200**
Medical Insurance	1288 <i>(estimate)</i>	1288	1288	1288
Health Service Fee	490	490	490	490
Total Annual Fee	\$43,998	\$42,136	\$41,936	\$31,682

NU requires that every full-time student have medical insurance coverage – either a personal policy or the one offered by the university.

***Sophomore Corps students, please budget an additional \$1,630.00 for corps uniform.**

****New commuter students only.**

2) ANNUAL CREDITS

GRANTS/SCHOLARSHIPS

Norwich University Grant _____
 Federal Pell Grant _____
 Federal SEOG _____
 State Grant _____

LOAN

Direct Subsidized _____
 Direct Unsubsidized _____
 Direct PLUS _____
 Federal Perkins _____

OTHER

Total Annual Credits _____

Please Note: Federal College Work Study is NOT applied to your student account as a credit.
 Students will receive a payroll check for hours worked.

3) AMOUNT NEEDED TO BUDGET

Total Expenses *minus* Total Credits _____

Divide line 3 by number of payments to arrive at your monthly payment _____

----- PLEASE CUT HERE AND MAIL, ALONG WITH YOUR CHECK, TO ECSI -----

2011-2012 – TUITION PAYMENT PLAN APPLICATION

I wish to use the Norwich University Tuition Payment Plan to budget expenses for the full academic year. By submitting this application, I am indicating that I have read the terms and conditions on the reverse side and agree to them.

STUDENT

Name _____

Social Security # _____

APPLICANT

Name _____

Signature _____

Address _____

Daytime Telephone (_____) _____

Please include check with this application.

BUDGET

Total Amount Budgeted \$ _____
 (Line 3)

Divided by No. of
 Monthly Payments _____

Monthly Payment is: \$ _____

Application Fee = \$ _____
 (FROM PAYMENT SCHEDULE)

Enclose Check \$ _____

**FOR MONTHLY PAYMENT & APPLICATION FEE
 (IN US FUNDS)**

Make Check Payable to Norwich University

Norwich University Tuition Payment Plan

2011-2012 TERMS AND CONDITIONS

1. **ENROLLMENT.** Enrollment in the NUTPP is accomplished by completing, signing and returning the attached application to the address listed on page 2 or enrolling on-line (see below), together with payment of the first month and the application fee prior to the 15th day of the month in which your enrollment begins. Payments must be paid directly to ECSI. This is our only approved payment plan.

2. **BUDGET AMOUNT/PAYMENTS.** Tuition, fees, and/or room and board charges may be used when calculating the NUTPP contract budget on the worksheet. The total annual budget amount is payable in ten (10) equal installments due on the 15th of each month beginning in June preceding the academic year in which costs are budgeted. Enrollment in the plan may occur after June, although not later than August. See the literature for enrollment dates and application fee information. In no case may the enrollment period extend beyond a final payment on March 15th.

3. **TRANSCRIPTS AND DIPLOMA HOLD POLICY.** There is an automatic hold on transcripts and diplomas for any student whose student account is not paid in full.

4. **FEES AND OTHER CHARGES.** The application fee, determined by the month in which you enroll in the plan, is **non-refundable. This must** be included with your application for enrollment to begin. Termination from the plan, for any reason, will result in a fee of \$50.00 to be charged to the student account.

A handling fee of \$25.00 will be imposed for any check which is returned by the bank. Return of more than one check by your bank as non-negotiable may result in termination. All additional fees assessed will be deducted directly from your payment before funds are applied as payment on the student account.

5. **FAILURE TO PAY.** In the event of failure of a participant to pay any installment within 15 days of the due date, you will be notified by mail of your delinquency. If full payment is not made within 30 days of the due date, you will be terminated from the plan and the entire unpaid balance on the student account is payable in full immediately.

6. **CHANGES IN THE ANNUAL BUDGET.** Change in the annual amount budgeted may be made by the participant at any time during the contract period by calling ECSI at 866-927-1438. If the budget is decreased below the amounts already paid by the participant, the refund of such overpayment will be handled by Norwich University through its normal refund system.

Optional: **ON-LINE ENROLLMENT AND RELATED FEES.** To enroll, go to <http://www.ecsi.net/norwich>. Once you are enrolled in the plan you will receive an e-mail from ECSI. ECSI will notify you electronically or mail your monthly bill on the first of the month and payments are due on the 15th of each month. You may also pay on-line with ECSI, but be aware there are transaction fees for e-checks and credit cards. See web site for details.

Mail To:
Norwich University
c/o Educational Computer Systems Inc.
181 Montour Run Road
Coraopolis, PA 15108