

# Norwich University

## Change of Primary (Legal) Name

➔ At least **TWO VALID and ORIGINAL** forms of identification are required  
(see choices below in Office Use box.)

➔ **BOTH** forms of the required identification must show the **NEW name**.

➔ At least **ONE** form of the required identification must be a **Photo ID**.

Please Print:

LAST NAME currently on Norwich University records: \_\_\_\_\_

FIRST NAME currently on Norwich University records: \_\_\_\_\_

Student's University ID Number: \_\_\_\_\_

Home phone with area code

University phone with area code

( ) \_\_\_\_\_

( ) \_\_\_\_\_

NEW LAST NAME (legal name) \_\_\_\_\_

NEW FIRST NAME \_\_\_\_\_ NEW MIDDLE INITIAL \_\_\_\_\_

Are you a **CURRENT STUDENT** at Norwich University? [ ] YES [ ] NO

If yes, are you enrolled in a degree program? [ ] YES [ ] NO

Term and Year you expect to complete your degree requirements:

[ ] FALL [ ] SPRING [ ] SUMMER YEAR: 20\_\_\_\_\_

Sign this form and submit to the Office of the Registrar

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### OFFICE USE ONLY

TWO IDs REQUIRED: ➤ at least one photo ID ➤ copy submitted IDs for files

Social Security Card

Court Action

Passport (required for non-U.S. citizens)

Professional License

Divorce/Marriage Certificate

Driver's License

Date of Online Update \_\_\_\_\_

Staff Member Initials \_\_\_\_\_