

Semester: ___Fall ___Spring ___Summer

Year: 20____

Norwich University

Withdrawal Form

Students are Responsible for Selecting Courses to Fulfill Degree Requirements

Student ID A#: _____

Student Name: _____

Major: _____

Advisor's Name: _____

WITHDRAWALS

CRN Number	Course/Section Number	Credit Hours or Audit	Course Title	<i>Instructor's Signature for withdrawals</i>	

Total Active Semester Hour Load after this WITHDRAWAL: _____

Processed by: Initials

Revised 9/11

This WITHDRAWAL is in accordance with university regulations: " Course Drop/Add and Course Withdrawal:

A. A student may drop or add a course within one week after classes start. The deadline for dropping or adding a course is listed on the academic calendar. The permanent academic record will not reflect courses DROPPED during this period. *63 Revised June 2009-Posted 10/2010*

B. During the time from the end of the DROP/ADD period and extending to two weeks following the date on which mid-semester grades are due, a grade of W will be entered on the Permanent Academic Record for any course withdrawal by a student, or the administration, who remains enrolled at the University. The student is responsible for filing a complete DROP/ADD/WITHDRAWAL form, with the Registrar's Office prior to the withdrawal deadline. A student must meet with the faculty member prior to withdrawal and obtain their signature on the withdrawal form. After the deadline, a grade of "F" will be entered on the Permanent Academic Record for any course withdrawal unless the Committee on Academic Standing and Degrees approves the assignment of a grade of W."

Student Signature

Date

Advisor Signature

Date