

Norwich University

Degree Program Waiver/Substitutions

(Not to be used for General Education or Bachelor of Arts Requirements)

Course Waivers are provided for students who have special circumstances, which require the alteration of their degree requirements. The credits for the waived course must be made up from free electives to meet the total degree credit requirements.

Course Substitutions are provided for students who have special circumstances, which require the alteration of their degree requirements.

All petitions must have the consensus approval of the student advisor, department chair of the course and/or academic program, and the school dean of the course and/or academic program. All approvals must still carry the expectation of total credits required for completion for the academic program.

Approval Procedure: Meet with your academic advisor, if approved, then acquire the remaining signatures to complete the approval process. Turn the form into the Registrar's Office for the process to be recorded thus completed.

Student's Name: _____ Student ID# A00_____

Degree Program: _____

Ten Year Waiver Course Waiver Course Substitution

Waived Course – Course # & Title: _____

Substitution – Course # & Title to be replaced: _____

Course # & Title to be used: _____

REASON:

COMMENTS:

Signature of Academic Advisor: _____ Date: _____

Signature of Department Chair of Course: _____ Date: _____

Signature of Department Chair of Program: _____ Date: _____

Signature of School Dean of Course: _____ Date: _____

Signature of School Dean of Program: _____ Date: _____

Must have approval of the Dean of the Program